

## **Harbor Club Ladies Golf Association Bylaws**

### **ARTICLE I**

Name: The name of this association will be the Harbor Club Ladies Golf Association (herein referred to as the LGA).

### **ARTICLE II**

#### **Objective:**

The objective of the Association will be to promote and encourage fellowship, sportsmanship and women's golf among women members of Harbor Club. The goal of the HCLGA is to continually develop an organization that, through promotion of the game of golf, respect for its rules, etiquette and true spirit, would develop deep and lasting friendships among its members. During the year, the association provides interesting and fun play days and tournament for golfers of all levels.

### **ARTICLE III**

#### **Members:**

Section 1: Membership will be open to any woman who is an adult member in good standing with Harbor Club.

Section 2: Dues will be determined by the LGA Board. An increase in excess of \$10 will be voted on by the membership at the Kick-Off Meeting.

Section 3: Dues are payable at the Kick Off Meeting held in the Spring, prior to the start of Play Days. Dues for members joining after July 1<sup>st</sup>, will be reduced by one-half.

Section 4: Only members who have currently paid dues may vote & participate in Playdays and Tournaments.

### **ARTICLE IV**

#### **Officers:**

Section 1: The elected officers of the LGA will be: President, Vice-President (aka President Elect), Secretary and Treasurer.

The Tournament Chair, Play Day Chair and Rules/Handicap Chair will make up the rest of the board. Elected officers and Standing Committee Chairs vote on the business of the Board. The Immediate Past President serves as an advisor to the Board.

The President shall appoint Committee Chairs prior to the first meeting of the Board. The LGA Board can appoint additional board members should they become necessary. These individuals will perform the duties implied by the respective positions.

#### Section 2.

a: No less than 60 days prior to the End-of-Year meeting, a Nominating Committee comprised of 3 LGA members shall be appointed by the President with the approval of the LGA Board. The Nominating Committee shall select a Chair. The duty of this Committee is the identification and selection of one candidate for each open office on the LGA Board. The report of the Nominating Committee shall be mailed electronically to each member and posted on the LGA website at least 30 days before the End of Year Meeting.

Additional candidates for the offices to be filled may be placed in nomination by petition signed by 30% of the LGA members. The petition shall be filed with the Nominating Committee Chair at least 2 weeks before the election. The Chair will send the notice of additional nominations to all members eligible to vote before the election.

b: The election of officers to the LGA Board shall take place at the End of Year meeting.

Section 3: Election will be majority vote at the Annual Meeting. If there is more than one nominee for an office, the vote shall be by ballot. The President will serve for one year, the VP (President-Elect) shall serve in that position for one year and as President for one year. The Secretary and Treasurer positions shall be 2-year terms. Their terms will begin December 1<sup>st</sup>.

Section 4: No officer may serve more than two years consecutively in the same office.

Section 5: Vacancies among the officers of the LGA Board shall be filled by a simple majority vote of the LGA Board until the next annual election.

## **ARTICLE V**

### **Meetings:**

Section 1: There will be at least two business meetings per year.

The Kick-Off Meeting in March will be held to approve the year's budget and any changes to the By-Laws requiring a vote as well as discussion regarding the upcoming season.

The End-of Year Meeting in November will be held for the purposes of electing officers, receiving committee reports and any other LGA business.

Section 2: Special meetings may be called by the President or the LGA Board upon written request of ten members of the Association. The purpose of the meeting must be stated with a 10-day notice required for a special meeting.

Section 3: At any LGA meeting, a quorum for the transaction of business will be one more than 50 percent of the membership.

## **ARTICLE VI**

### **Board of Directors:**

Section 1: The elected and appointed officers of the LGA and the Chairmen of standing committees will constitute the Board of Directors. The Board will have general supervision & management of the LGA.

Section 2: Meetings of the LGA Board will be at the call of the President or the written request of three Board Members. A quorum shall be a majority of the Board.

## **ARTICLE VII**

### **Standing Committees**

Section 1: Standing committees of the LGA will be; Play Day, Tournament and Rules/Handicap.

Section 2: Duties of Standing Committees:

a. The Play Day Chairman will be responsible for the regular weekly Play Day events. She will be responsible for keeping a record of participation, birdies, chip-ins & ringers, if applicable. She will present the award for Most Improved Golfer of the season.

b. The Tournament Chairman will be responsible for organizing each of the LGA tournaments & will be responsible for determining the eligibility of players. She may involve other LGA members in the implementation of events.

c. The Rules/Handicap Chairman will keep members apprised of USGA & local rules. She will provide education and oversee that there is appropriate posting of scores of LGA members.

Section 3: The President will appoint the chairmen of all committees. Committee chairmen may appoint additional committee members. The President will be an ex-officio member of all committees.

Section 4: The President or the Board of Directors may create special committees as necessary.

## **ARTICLE VIII**

### **Parliamentary Authority:**

The rules contained in the current edition of Robert's Rules of Order Newly Revised, will govern the LGA in all cases where applicable.

## **ARTICLE IX**

### **Amendment of Bylaws:**

These bylaws may be amended at any meeting of the LGA by a two-thirds vote of the members present, provided written notice has been sent to each and a draft posted on the LGA Website. See Article V, Section 2.

Harbor Club Ladies Golf Association Legend of Changes

March 2008: Bylaws Established

November 2009: Article IV, Section 1

March 2016: Article III, Section 2

Article IV, Sections 2 & 3

Article V, Section 1

Article VII, Section 2, A & B

March 2017: Article VI, Section 1, 2a&b, 3, 4 and addition of Section 5

## **Article X**

A listing of the current Harbor Club Ladies Golf Association Board Members, along with contact information, can be found on the LGA website.